



Attn: Duane Randall
 One Civic Center Plaza, Hartford, CT 06103
 Main Phone (860) 249-6333 * Fax (860) 241-4226
 Email: drandall@global-spectrum.com

ELECTRICAL SERVICE ORDER FORM

Please Make Sure you COMPLETE the Address Portion when using credit card or your request won't be processed until all information is available.

Show Name:	Show Dates:	Booth #:	
_____	_____	_____	
Company Name:	Phone:	Fax:	
_____	_____	_____	
Address:	City:	State:	Zip Code:
_____	_____	_____	_____
Billing Address for Credit Card if different from Address above:			
_____		State:	Zip Code:
_____		_____	_____
Contact Person:	Title:		
_____	_____		

Payment Method: (please see the attached sheet for payment conditions)

Check or Money Order enclosed. Make Payable to **XL Center/Global Spectrum LP** : Visa MasterCard AmEx

***I also authorize any unpaid balances to be charged to my credit card**

- - -
 Expires Month / Year

***3 Digit Security Code Needed in order to process VISA & MasterCard Requests

***4 Digit Security Code Needed in order to process AMEX requests

 Name as it appears on card (Please Print)

 Cardholder Signature

 Date

QTY	120 VOLT SERVICE	ADVANCE* RATE	FLOOR* ORDERS	COST	LABOR	
	Outlet 0 to 2000 watts	\$100	\$125		(All labor is charged in 1 Hour increments) Monday - Friday: Straight Time 8:00 am - 4:00 pm ---- \$50/hr.	
	0 to 20 amps					
*Note: You get one (1) unit with one (1) plug.						
LIGHTING						
	1000 watt par can (each)(includes power)	\$115	\$135		OVERTIME All other non-show hours, weekends, Saturdays, Sundays & Holidays ----\$95/hr. Additional Labor is charged for the following but not limited to: * Code violation corrections * Equipment operations * Install/remove electrical cords under carpets & display work * Install/remove strobe lights * Special Electric Service * Install/remove strobe lights * Special Electric Service Electrical power will be turned on 1/2hr. before show, and turned off immediately following show closing. ★ Forklifts available upon request. ★ All 24-hour service orders must add 100% ★ All orders not received 10 days before show opening will be considered a floor order.	
MOTORS & EQUIPMENT OUTLETS Circle One: 208 Volt (1) Phase or (3) Phase						
	20 amp up to 1 HP - 3 HP	\$150	\$235			
	30 amp up to 2 HP - 5 HP	\$225	\$310			
	40 amp up to 3 HP - 7 HP	\$300	\$385			
	60 amp up to 7 HP - 9 HP	\$525	\$610			
	100 amp up to 10 HP - 20 HP	\$725	\$810			
WATER SERVICE						
	0.35 per gallon	\$0.35	n/a			
DSL SERVICE						
	Wireless Internet - One (1) Account	\$50	n/a			
	Hard Wire DSL - One (1) Line	\$150	n/a			
Service Accessories						
	Extension Cord (25 feet)	\$15	\$20			
	Power Strip (15 amp max)	\$22	\$26			
MAT'L & LABOR SPECIAL ELECTRICAL SERVICE						
1.						
2.						
Total Due to XL Center/Global Spectrum LP =						

*Includes Labor

Please send payment to the XL Center at the address shown above.

TELEPHONE SERVICE INFORMATION
Exhibitor telephone service is ordered and paid DIRECTLY through Total Communications. Contact person is: Madelyn Gaven (800) 300-0824 x24119 or (860) 622-4119