

# THE 12<sup>th</sup> ANNUAL FALL WESTCHESTER COUNTY HOME SHOW

NOVEMBER 5-6, 2016

WESTCHESTER COUNTY CENTER, WHITE PLAINS, NY

**LOCATION:** WESTCHESTER COUNTY CENTER, 198 CENTRAL AVENUE., WHITE PLAINS, NY 10606. PHONE # (914) 995-4050 OR FAX 914-995-4063. JENKS PRODUCTIONS CONTACT SHARON VIVEIROS -800-955-7469 or (860) 365-5678 x313. FORK LIFT CALL - TIM HARRIS-860-918-1291

**HOURS: SET-UP:** FRIDAY, November 4 - 10AM - 6PM

**SHOW HOURS:** SATURDAY, November 5 - 11AM - 6PM  
SUNDAY, November 6- 11AM - 5PM

**MOVE-OUT:** SUNDAY, November 6 - 5PM - 9PM

**(NO EXCEPTIONS – ALL DISPLAYS MUST BE OUT SUNDAY)**

**LOAD-IN DOOR:** ACCESSIBLE FROM TARRYTOWN RD. MAXIMUM LOAD IN DOOR DIMENSIONS ARE 15' HIGH BY 10' WIDE (15' X 10'). EXHIBITORS WILL BE ALLOWED TO SET UP AND TAKE DOWN DISPLAYS USING YOUR OWN PERSONNEL. BOOTHS ARE 8' DEEP & 10' WIDE. NO BOOTH CAN EXTEND BEYOND 8' INTO AISLES. Side walls are Limited to 8' High and not more than 5' from Back Drop.

**DISPLAY, DECORATING & SHIPPING:** NATIONWIDE EXPO SERVICES, 214 MacArthur Avenue, Unit B, New Windsor, NY12553, PHONE #845-561-0832, FAX 845-561-6137. CONTACT **STEVE EWALD** WHEN ORDERING DISPLAY ITEMS. THEY HAVE SENT YOU AN EXHIBITOR KIT. PLEASE ORDER TABLES & CHAIRS & CARPETING FROM THEM. \* **FORK LIFT RENTAL AND ELECTRICITY CAN BE ARRANGED THROUGH JENKS PRODUCTIONS.**

**PLEASE CALL TIM HARRIS AT (860) 918-1291 TO ARRANGE FORK LIFT SERVICE.**

**\*\*TABLES, CHAIRS & ELECTRICITY ARE NOT INCLUDED IN THE BOOTH COST\*\***

**VIP GUEST PASSES:** EACH EXHIBITOR IS ENTITLED TO TWENTY (20) VIP GUEST PASSES PER EXHIBITOR. THESE PASSES ARE GOOD FOR ONE ENTRY ONLY, FOR CLIENTS, FAMILY & FRIENDS. THESE ARE ENCLOSED. **MORE TICKETS AVAILABLE UPON REQUEST CONTACT OUR OFFICE IF ADDITIONAL TICKETS ARE NEEDED FOR YOUR CUSTOMERS.**

**EXHIBITOR BADGES:** EACH EXHIBITOR IS ALLOWED (6) EXHIBITOR BADGES PER EXHIBITOR FOR YOUR BOOTH PERSONNEL. BADGES WILL BE AVAILABLE AT THE SHOW OFFICE DURING SET UP HOURS.

## **VERY IMPORTANT**

**LICENSING:** ALL HOME IMPROVEMENT CONTRACTORS AND PERSONS WHO INSTALL OR REPAIR IN WESTCHESTER COUNTY MUST BE LICENSED BY THE WESTCHESTER COUNTY DEPT. OF CONSUMER PROTECTION. PROOF MUST BE AVAILABLE UPON REQUEST.

**FINES WILL BE ASSESSED TO THOSE EXHIBITORS WITHOUT PROPER LICENSING BY WESTCHESTER COUNTY AUTHORITIES. TO OBTAIN YOUR WESTCHESTER COUNTY LICENSE VISIT [WWW.WESTCHESTERGOV.COM/CONSUMER](http://WWW.WESTCHESTERGOV.COM/CONSUMER) FOR COMPLETE DETAILED PROCEDURE & FORMS. OR OTHER INFORMATION ON LICENSING, PLEASE CALL (914) 995-2211, DEPT OF CONSUMER PROTECTION, 148 MARTINE AVE ROOM 407 WHITE PLAINS, NY 10601. (JENKS PRODUCTIONS, INC. HAS NO CONTROL/INFLUENCE OVER THIS. IF THESE**

**PROCEDURES ARE NOT FOLLOWED FINE'S AND YOUR REMOVAL FROM THE SHOW BY WESTCHESTER COUNTY AUTHORITIES WILL OCCUR, THIS PROCESS OF LICENSING TAKE'S ABOUT A WEEK TO COMPLETE SO PLEASE PLAN ACCORDINGLY.**

**ELECTRICITY:** COMPLETE THE **ATTACHED** FORM BELOW TO ORDER ELECTRICITY. ELECTRICAL SERVICE IS \$85.00. IF YOU NEED MORE VOLTAGE THAN 110, PLEASE NOTIFY SHARON VIVEIROS AT JENKS – (800) 955-7469 or **860-365-5678** x313 ASAP. **ELECTRICAL AUDITING WILL BE DONE, SO PLEASE PRE-ORDER WITH US.**

**HOME SHOW PROGRAM: JOURNAL NEWS COMPANY IS PRODUCING THE SHOW PROGRAM AND WILL DISTRIBUTE THE PROGRAM AT THE SHOW. PLEASE CALL AT 914-694-5316 TO RESERVE AD SPACE. PLEASE LET KNOW THAT YOU ARE A FALL HOME SHOW EXHIBITOR. THE DEADLINE FOR ADVERTISING IS OCTOBER TBA, 2016. THE SHOW PROGRAM WITH BE IN THE November 4, 2016 PAPER.**

**SECURITY:** MANAGEMENT WILL PROVIDE SECURITY DURING THE SHOW. NO ONE WILL BE ALLOWED ACCESS TO THE BUILDING AFTER CLOSING. NEITHER MANAGEMENT, NOR THE COUNTY CENTER CAN GUARANTEE EXHIBITORS AGAINST LOSS OF ANY KIND. SEE YOUR INSURANCE AGENT REGARDING OFF PREMISE COVERAGE. SMALL OR VALUABLE EXHIBIT MATERIALS SHOULD BE PACKED AWAY OR COVERED AT NIGHT.

**HOTELS**

**WIRELESS INTERNET SERVICE:** AVAILABLE AT NO EXTRA CHARGE – LOG INTO COMPUTER, CLICK ON WEB PAGE –WWW.WESTCHESTER.GOV THEN CHECK “NEW USER”

**DIRECTIONS TO THE WESTCHESTER COUNTY CENTER:**

**FROM TAPPAN ZEE BRIDGE & POINTS WEST:** I-87 SOUTH TO I-287 EAST, EXIT 5, RTE 119 EAST, COUNTY CENTER 1/2 MILE ON LEFT.

**FROM CONNECTICUT/NEW ENGLAND:** I-95 SOUTH, EXIT 21 TO I-287 WEST, EXIT 5, RTE 119 EAST, COUNTY CENTER 1/2 MILE ON LEFT.

**FROM THE MERRITT PKY:** SOUTH TO HUTCHINSON RIVER PKY, TO I-287 WEST, RTE 119 EAST, COUNTY CENTER 1/2 MILE ON LEFT.

**FROM NEW JERSEY & POINTS SOUTH:** NORTH ON PALISADES PKY OR GARDEN STATE PKY TO I-87 SOUTH AND CROSS THE TAPPAN ZEE BRIDGE. TO I-287 EAST, EXIT 5, RTE 119 EAST, COUNTY CENTER 1/2 MILE ON LEFT.

**2016 FALL WESTCHESTER COUNTY HOME SHOW  
BOOTH PAYMENT/ELECTRIC ORDER FORM**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

\_\_\_\_ Yes, I Will order Forklift Services – **Call Tim Harris @ 860-918-1291**

\_\_\_\_ FOR WIRELESS SERVICE PLEASE COME SEE US AT THE SHOW OFFICE - NO CHARGE

\_\_\_\_ **PLEASE ORDER ELECTRICAL SERVICE FOR MY BOOTH (\$85 CHARGE FOR STANDARD 110)**

\_\_\_\_ MY BOOTH/ELECTRIC PMT IS ENCLOSED (PMT DUE PER STATEMENT)

\_\_\_\_ PLEASE CHARGE MY BOOTH PAYMENT/ELECTRICAL SERVICE TO MY

\_\_\_\_ YES I WOULD LIKE PDF COUPON FOR MY EMAIL BLAST PURPOSES

CREDIT CARD # \_\_\_\_\_ EXP DATE \_\_\_\_\_

**NAME ON CARD** \_\_\_\_\_

**SECURITY CODE** \_\_\_\_\_ **(LAST (3) DIGITS ON REVERSE OF CARDS/AMEX (4) DIGITS FROM RIGHT OF CARD**

AMT AUTH \$ \_\_\_\_\_ AUTH SIGNATURE \_\_\_\_\_

**BILLING ZIP CODE** \_\_\_\_\_

**ELECTRICAL SERVICE IS \$85.00 For Standard 110**

**FORKLIFT FEE - \$75.00 In/\$75.00 Out-Total \$150.00(Must be Pre-ordered)**

**RECIPRICAL WEB LINK:** \_\_\_\_\_

PLEASE RETURN COMPLETED FORM TO:

JENKS PRODUCTIONS, INC.

205 EAST HIGH STREET

EAST HAMPTON, CT 06042

(860) 365-5678 – Phone

(860) 365-5751 - Fax

[sharon@jenksproductions.com](mailto:sharon@jenksproductions.com)

**YOU MAY FAX THIS TO US AT (860) 365-5751**

**THANK YOU FOR YOUR ORDER! SEE YOU AT THE SHOW!**

VISIT US ONLINE AT [www.jenksproductions.com](http://www.jenksproductions.com)