

THE 38th ANNUAL FALL HOME SHOW
October 27-28-29, 2017
CONNECTICUT CONVENTION CENTER, HARTFORD, CT
HALL A

LOCATION: CONNECTICUT CONVENTION CENTER, 100 COLUMBUS BLVD., HARTFORD, CT, 06106
LOCATED OFF I-91 EXIT 29A (CAPITOL AREA EXIT) MERGE ONTO WHITEHEAD HWY, TAKE COLUMBUS
BLVD EXIT THEN RIGHT ON COLUMBUS BLVD. CTCC PARKING GARAGE ON RIGHT. MARY WICHOWSKI
IS THE CTCC CONTACT AND CAN BE REACHED AT: 860-728-2603/FAX 860-249-6161. CONTACTS FOR
JENKS PRODUCTIONS LLC. **KATHY BARNAS at 860-365-5678 x 315 (move in TIM HARRIS 860-918-1291)**

EXHIBITOR SET-UP MOVE-IN HOURS:

THURSDAY, OCTOBER 26: 8AM-6PM

FRIDAY, OCTOBER 27: 8AM- 4:00PM

NO CHILDREN UNDER 14 ARE ALLOWED DURING MOVE IN OR MOVE OUT

PLEASE SEE ENCLOSED SCHEDULE FOR SET-UP TIMES(NEW FLOOR PLAN)

IF YOU CAN NOT MOVE IN AT YOUR ALLOTTED TIME CONTACT JENKS PRODUCTIONS

PLEASE CALL TIM HARRIS AT (860) 918-1291 FOR ANY SCHEDULING OUTSIDE YOUR ALLOTTED TIMES

SHOW HOURS: EXHIBITOR ACCESS – 1 HOUR PRIOR TO SHOW

FRIDAY, OCTOBER 27 - 5PM-9PM

SATURDAY, OCTOBER 28 – 10AM – 6PM

SUNDAY, OCTOBER 29 10AM - 5PM

MOVE OUT: SUNDAY, OCTOBER 29 – 5:00 PM – 9:00 PM

NOTICE! PER THE FIRE MARSHALL: THE SHOW CLOSSES AT 5PM SUNDAY. THIS MEANS NO ONE WILL BE ALLOWED TO DISMANTLE OR REMOVE ANY PORTION OF THE BOOTH UNTIL THAT TIME. AS LONG AS THERE IS PUBLIC IN THE BUILDING, IT IS YOUR OBLIGATION BY CONTRACT TO PRESENT A FULL AND COMPLETE DISPLAY UNTIL THE SHOW IS OFFICIALLY CLOSED. YOUR COOPERATION IS MUCH APPRECIATED! FIRE MARSHALL RULES AVAILABLE ON WWW.CTCONVENTIONS.COM

ALL MATERIALS MUST BE OUT BY 9 PM SUNDAY. SECURE YOUR DISPLAY IF YOU LEAVE ANYTHING! NEITHER JENKS PRODUCTIONS NOR THE CONVENTION CENTER ARE RESPONSIBLE FOR ANY ITEMS LEFT. DISTRIBUTION OF BROCHURES OR OTHER MATERIALS IS NOT PERMITTED OUTSIDE A PAID BOOTH.

MOVE IN INSTRUCTIONS:

ALL EXHIBITORS LIMITED TO (3) MOVE-IN HELPERS ACCORDING TO CONVENTION CENTER RULES - CHECK IN AT REGISTRATION TABLE BY LOAD IN DOOR.

- 1. ALL BOOTHS MUST BE PAID IN FULL BEFORE YOU ARE ALLOWED TO MOVE IN.**
- 2. AFTER CHECK IN AT SHOW OFFICE, GO TO THE LOADING DOOR NEAREST YOUR BOOTH.**
- 3. BE SURE TO BRING DOLLIES OR HAND TRUCKS FOR MOVE-IN.**
- 4. NO MECHANICAL MATERIAL HANDLING EQUIPMENT IS ALLOWED IN THE HALL.**
- 5. NO MOVE-IN IS ALLOWED THROUGH THE MAIN ENTRANCE.**

6. FORKLIFT SERVICE –JENKS PRODUCTIONS WILL PROVIDE FREE FORKLIFT SERVICE ON THURSDAY OCTOBER 26 FROM 7AM-5PM AND SUNDAY NIGHT OCTOBER 29 FROM 5PM-9PM. AVAILABLE ON A FIRST COME, FIRST SERVE BASIS AND IS LIMITED TO LESS THAN 15 MINUTES PER VENDOR. IF ADDITIONAL TIME IS NEEDED OR USE DURING OFF HOURS, CONTACT DEMERS EXPO SERVICES-860-882-0003

7. ANY COMMERCIAL DELIVERIES OR VEHICLES OVER 14' WILL BE SUBJECT TO MATERIAL HANDLING CHARGES, VEHICLES UNDER 14' WITH 3 OR LESS PERSONAL MAY UNLOAD WITH NO CHARGES.

8. DETAILED INFORMATION IS AVILABLE AT THE CT CONVENTION CENTER WEBSITE

<http://www.ctconventions.com/exhibitors/order-services/>

9. DIRECTIONS TO CONVENTION CENTER AND LOADING DOCK –MAP INCLUDED

***PARKING* FOR DISCOUNTED PARKING VOUCHER PLEASE COME TO SHOW DESK**

DISPLAY & DECORATING: DEMERS EXPO SERVICES, **Ron Chrisrianson** 151 A PARK AVENUE, EAST HARTFORD, CT 06108, 860-882-0003 FAX 860-761-0070, EMAIL-ron@demers-av.com. DEMERS HAS SENT YOU A KIT TO ORDER DISPLAY MATERIALS. DEMERS WILL PRINT BOOTH SIGNS, SO PLEASE CONFIRM THE CORRECT SPELLING OF YOUR COMPANY NAME.

****TABLES, CHAIRS, CARPET AND ELECTRICITY ARE NOT INCLUDED WITH THE BOOTH! ****

IF YOU SHIP MATERIALS IN ADVANCE OF THE SHOW DIRECTLY TO THE CT CONVENTION CENTER YOU WILL BE CHARGED SHIPPING AND HANDLING FEES. PLEASE CALL JENKS PRODUCTIONS FOR INSTRUCTIONS PRIOR TO SHIPPING SHOW MATERIALS.

ALL EXHIBITOR SERVICES

OCTOBER 24 Deadline

INCLUDING: ELECTRICAL, TELECOMMUNICATIONS, INTERNET, WATER, COMPRESSED AIR, BOOTH CLEANING, ETC, ARE AVAILABLE AT <http://www.ctconventions.com/exhibitors/order-services/> CLICK EXHIBITOR TAB, ORDER SERVICES, AND APPROPRIATE SERVICE NEEDED.

PLEASE RETURN COMPLETED FORMS TO: THE CT CONVENTION CENTER, ATTENTION: **Mary**

Wichowski Exhibitor Services Manager | [Connecticut Convention Center](http://www.ConnecticutConventionCenter.com)

mwichowski@ctconventions.com direct: 860.728.2603 • cell: 860.604.6790 • fax: 860.728.2641

100 Columbus Blvd. • Hartford, CT 06103

NO SMOKING OR EATING IN YOUR BOOTHS!

ONSITE CONCESSIONS AVAILABLE

NO OUTSIDE FOOD DELIVERIES ALLOWED

SECURITY: MANAGEMENT WILL PROVIDE SECURITY DURING SHOW HOURS. NO ONE WILL HAVE ACCESS TO THE SHOW AFTER CLOSING HOURS. NEITHER MANAGEMENT, NOR THE CT CONVENTION CENTER CAN GUARANTEE EXHIBITORS AGAINST LOSS OF ANY KIND. SEE YOUR INSURANCE AGENT FOR OFF PREMISE INSURANCE. SMALL OR VALUABLE MATERIALS SHOULD BE PACKED OR COVERED AT NIGHT.

VIP GUEST PASSES: EACH EXHIBITOR IS ALLOWED TWELVE (12) VIP GUEST PASSES, TO BE USED FOR CLIENTS OR FAMILY. EACH PASS IS GOOD FOR ONE ENTRY ONLY. ADDITIONAL TICKETS ARE AVAILABLE – CALL Kathy AT 860.365.5678

EXHIBITOR BADGES: EACH EXHIBITOR IS ALLOWED SIX (6) BADGES PER COMPANY WHICH ARE GOOD ALL WEEKEND AND ARE TO BE USED FOR YOUR BOOTH STAFF, **NOT FAMILY AND FRIENDS!** BADGES WILL BE HELD AT THE SHOW OFFICE FOR PICK-UP.

HOTELS: THESE HOTELS OFFER RATES FOR EXHIBITORS. IDENTIFY YOURSELVES AS EXHIBITORS OF JENKS' HOME SHOW TO GET THESE RATES.

\$69

Econo Lodge- 860-569-1100

Basic hotel rooms with A/C plus freebies like WiFi, continental breakfast, microwave,refridgerator, coffee & parking.

Free Wi-FiFree breakfast

\$179

Homewood Suites by Hilton Hartford South-Glastonbury-860-652-8111 to confirm the Rate of \$179.00 mention (JHS)Code

Extended-stay hotel with suites offering kitchens & free WiFi, plus a pool & fitness room.

Free Wi-FiFree breakfast

\$179-\$249 (Call to Confirm rates)

Residence Inn Hartford Downtown-860-524-5550

Contemporary extended-stay hotel offering suites with kitchens, plus free WiFi & hot breakfast.
Free Wi-FiFree breakfast

\$129

Sheraton Hartford South Hotel-860-257-6000 Reference Home Show

Traditional rooms & suites, plus a heated saltwater pool, a fitness center, dining & event space.
Free Wi-Fi

\$62.99

Super 8 Hartford South Hotel- Rocky Hill-860-372-4636 (4.5 star trip advisor rates)

Simple budget hotel with 2 on-site restaurants, plus free continental breakfast & WiFi.
Free Wi-FiFree breakfast

\$100

Extended Stay America - Hartford – Farmington-860-676-2790

Free breakfast

\$119

Hilton Hartford-1-800-754-7941 (ask for home show rates)

Modern high-rise hotel connected to a the xl center, featuring a bistro & indoor pool.
Free Wi-FiFree breakfast

\$164-\$259 (Call to Confirm Rates)

Homewood Suites by Hilton Hartford Downtown-860-524-0223

Extended-stay hotel in a historic building, offering kitchens, free WiFi & a fitness room.
Free Wi-FiFree breakfast

\$129-\$144

Residence Inn Hartford Rocky Hill-860-257-7500

Bright extended-stay hotel with fully equipped kitchens, plus free WiFi, hot breakfast & a pool.
Free Wi-FiFree breakfast

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BOOTH PAYMENT (DUE OCTOBER 5, 2017)

COMPANY NAME: _____

_____ I ENCLOSE MY CHECK FOR BOOTH PAYMENT

_____ PLEASE CHARGE MY CREDIT CARD # _____

AMOUNT AUTHORIZED \$ _____ EXPIRATION DATE: _____ SECURITY CODE _____
(Last 3 digits on back of card, last 4 on right front of AMEX)

BILLING ZIP CODE _____ AUTHORIZED SIGNATURE _____

("All payments are for consideration for booth space. Your signature authorizes Jenks Productions to charge your card for the amount shown")

PLEASE RETURN THIS FORM TO:

JENKS PRODUCTIONS INC., 205 EAST HIGH ST, SUITE 1. EAST HAMPTON, CT 06424 860-365-5678 OR TOLL FREE 800-955-7469. FAX THIS FORM TO US AT 860-365-5751