

15th ANNUAL FARMINGTON BRIDAL SHOW
HARTFORD FARMINGTON MARRIOTT-NOVEMBER 4, 2018

LOCATION: HARTFORD MARRIOTT FARMINGTON, 15 FARMS SPRINGS ROAD, FARMINGTON, CT. 06032 THE CONTACT FOR THE HARTFORD FARMINGTON MARRIOTT IS KERRI MARTIN , AND CAN BE REACHED AT 860-409-6605. CONTACT FOR JENKS PRODUCTIONS, LLC. IS ELIZABETH LESSOR. 860-365-5678, EXT. 308. ***DURING SHOW HOURS YOU CAN REACH SHOW PRODUCERS AT THE SHOW DESK. ELIZABETH LESSOR @ 860-424-1730***

SET-UP: ALL EXHIBITORS: SUNDAY, NOVEMBER 4, 2018 7:30AM-10:00AM

DATE/SHOW HOURS: SUNDAY, NOVEMBER 4, 2018- 11AM TO 4PM

MOVE-OUT: SUNDAY, NOVEMBER 4, 2018 4PM - 8PM

NO MONDAY MOVE-OUT OR HOLDOVERS! ALL MATERIALS MUST BE OUT BY SUNDAY NIGHT. ITEMS LEFT AFTER SUNDAY WILL BE SUBJECT TO DISPOSAL AT EXHIBITOR'S EXPENSE.

LOAD-IN-DOOR: FRONT OF HOTEL, MAIN ENTRANCE & SIDE DOORS

DISPLAY & DECORATING: A BOOTH SIGN, (1) 6' DRAPED TABLE, (2) FOLDING CHAIRS, (1) 8' HIGH BACK CURTAIN, AND (2) 3' HIGH SIDE CURTAINS ARE INCLUDED IN THE BOOTH AND ARE PROVIDED BY **DEMERS EXPO SERVICES-Ron Christianson, 151 PARK AVENUE, EAST HARTFORD, CT 06108, 860-882-0003, FAX 860-761-0070.** EMAIL- ron@demers-av.com DEMERS WILL SEND YOU AN EXHIBITOR KIT. IF YOU DO NOT RECEIVE ONE, PLEASE CONTACT THEM AT 860-882-0003.

ELECTRICITY: THERE IS A \$75.00 CHARGE FOR ELECTRICITY, HOWEVER YOU **MUST BRING YOUR OWN EXTENSION CORDS** SO THAT YOU CAN REACH THE CLOSEST OUTLET.

NOT ALL AREA'S WILL HAVE ACCESS TO ELECTRICITY

PLEASE REMEMBER, DISTRIBUTION OF BROCHURES OR ANY OTHER

MATERIALS ARE NOT PERMITTED OUTSIDE EXHIBITOR BOOTH AREA.

WIFI: COST WILL BE \$75.00 PLEASE CONTACT ELIZABETH LESSOR , AND CAN BE REACHED AT 860-365-5678 ext 308. **MUST PRE-ORDER OCTOBER 30, 2018**

NO SMOKING OR EATING AT YOUR BOOTHS!!!

EXHIBITOR BADGES: EACH EXHIBITOR IS ALLOWED SIX (6) BADGES. THESE ARE GOOD ALL DAY AT THE EXPO. BADGES WILL BE AVAILABLE AT THE SHOW OFFICE DURING SET UP HOURS. THESE ARE FOR BOOTH PERSONNEL ONLY!

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VIP GUEST PASSES: EACH EXHIBITOR IS ENTITLED TO TEN (10) VIP GUEST PASSES, WHICH ARE ENCLOSED. EACH TICKET WILL ADMIT TWO PEOPLE, ONE TIME ONLY. THEY ARE FOR CLIENTS, GUESTS, FAMILY, ETC. ADDITIONAL PASSES MAY BE PURCHASED FOR HALF PRICE AT THE SHOW OFFICE.

PARKING FOR EXHIBITORS AND ATTENDEES: FREE. VENDORS PLEASE PARK AWAY FROM ENTRANCE. LEAVE IMMEDIATE PARKING SPACES FOR BRIDES-TO-BE CONVENIENCE.

NO PARKING IN THE FRONT OF ENTRANCE DRIVEWAY.

SECURITY: MANAGEMENT WILL PROVIDE SECURITY DURING THE SHOW. NO ONE HAS ACCESS TO THE BALLROOM AFTER HOURS. NEITHER MANAGEMENT NOR THE HOTEL GUARANTEE EXHIBITORS AGAINST LOSS OF ANY KIND. SEE YOUR INSURANCE AGENT FOR OFF PREMISE INSURANCE. SMALL OR VALUABLE MATERIALS SHOULD BE COVERED & SECURED IN YOUR BOOTH OR TAKEN WITH YOU.

BRIDAL SHOW PROGRAM: THE SHOW PROGRAM WITH A LIST OF ALL THE EXHIBITORS WILL BE HANDED OUT FREE TO EVERY ATTENDEE AT THE SHOW. REASONABLE ADVERTISING RATES AVAILABLE – CALL ELIZABETH LESSOR FOR DETAILS AT 860-365-5678 EXTENSION 308.

HOTELS: THE HARTFORD FARMINGTON MARRIOTT 15 FARMS SPRINGS ROAD, FARMINGTON< CT 06032 CALL FOR ROOM RATES. PLEASE CALL KERRI MARTIN AT 860.409.6605 TO RESERVE YOUR ROOM(S).

IMPORTANT - ALL BOOTH FEES MUST BE PAID IN FULL BY October 8, 2018 ANY PAYMENTS RECEIVED AFTER THAT DATE MUST BE IN THE FORM OF CERTIFIED CHECK, CASH OR MONEY ORDER. NO EXCEPTIONS! FOR YOUR CONVENIENCE, A STATEMENT IS ENCLOSED. WE ACCEPT ALL MAJOR CREDIT CARDS. PLEASE COMPLETE THE ENCLOSED FORM. YOU MAY FAX IT TO US AT 860-365-5678.

PLEASE CHECK TO CONFIRM THE SIZE OF YOUR BOOTH BEFORE ARRIVING AT THE HOTEL TO SET UP. MOST BOOTHS ARE 6' x 8', **BUT SOME (ENTRY LOBBY AREA) (SOME MAY VARY) AND ARE ONLY 3' DEEP**

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BOOTH PAYMENT FORM

BOOTH PAYMENT (DUE BY October 8, 2018)

COMPANY NAME: _____

____ I ENCLOSE MY CHECK FOR BOOTH PAYMENT

____ PLEASE CHARGE MY CREDIT CARD # _____

AMOUNT AUTHORIZED \$ _____ EXPIRATION DATE: _____

SECURITY CODE _____ (last 3 digits on reverse side of card/AMEX – 4 digits on front right corner)

BILLING ZIP CODE _____ AUTHORIZED SIGNATURE _____

BRIDES-TO-BE LIST

OUR BRIDES-TO-BE LIST WILL BE EMAILED OUT. IT WILL BE IN EXCEL FORMAT. THERE WILL BE TWO PARTS TO THE LIST, THOSE WHO REGISTERED ONLINE (PROVIDING VALIDATED EMAIL ADDRESSES) AND THOSE WHO REGISTERED AT THE SHOW. IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CALL ELIZABETH LESSOR AT **860-365-5678**, EXT. 308.

**** THE REGISTERED BRIDES LIST IS EXCLUSIVE TO OUR VENDORS. ANY SHARING OF THIS LIST WITH NON-SHOW VENDORS WILL JEAPORDIZE ALL FUTURE PARTICIPATION.**

RETURN TO: JENKS PRODUCTIONS, LLC., 205 East High Street, East Hampton, CT 06424
PHONE 860-365-5678 FAX 860-365-5751.

CONTACT ELIZABETH LESSOR AT EXT. 308 OR EMAIL HER AT
ELIZABETH@JENKSPRODUCTIONS.COM VISIT US ONLINE AT WWW.JENKSPRODUCTIONS.COM