

**THE 35th BRISTOL HOME & BUSINESS EXPO –
FEBRUARY 15-16, 2020**

AT THE BRISTOL EASTERN HIGH SCHOOL

LOCATION: EASTERN HIGH SCHOOL, ROUTE 229 KING STREET, BRISTOL CT. **IF YOU HAVE ANY QUESTIONS PRIOR TO SHOW CONTACT WES JENKS @860-365-5678 Ext 303 WEEKEND CONTACT TIM HARRIS 860-918-1291**

(NO TRUCKS OR COMMERCIAL VEHICLES IN MAIN PARKING LOT ON SATURDAY OR SUNDAY NEXT TO ENTRANCE!!! VIOLATORS WILL BE TOWED. WE MUST PRESERVE THESE SPACES FOR OUR PATRONS!!! NO EXCEPTIONS.

CHILDREN 12 AND UNDER NOT PERMITTED IN BUILDING DURING MOVE-IN OR MOVE-OUT)

HOURS: SET UP: FRIDAY, FEB. 14 – 5PM – 8PM

SHOW HOURS SATURDAY, FEB. 15 - 11AM - 5PM
SUNDAY, FEB. 16 - 11AM - 4PM

MOVE OUT: SUNDAY, FEB. 16 - 4PM - 9PM

ALL DISPLAYS MUST BE OUT SUNDAY NIGHT!! NO EXCEPTIONS! SCHOOL IS IN SESSION ON MONDAY!

DISPLAY & DECORATING: DEMERS EXPO SERVICES, JONNY, 151 A PARK AVENUE, EAST HARTFORD, CT 06108, 860-882-0003 FAX 860-761-0070, EMAIL JONNY@DEMERS-EXPO.COM. DEMERS HAS SENT YOU A KIT TO ORDER DISPLAY MATERIALS. DEMERS WILL PRINT BOOTH SIGNS, SO PLEASE CONFIRM THE CORRECT SPELLING OF YOUR COMPANY NAME.

TABLES, CHAIRS & ELECTRICITY ARE NOT INCLUDED IN THE BOOTH COST!

WIFI SERVICES: You need to connect to the BPS BYOD wireless network on you device and then use the following credentials to login to that wireless network: **Username: behsguest**
Password: Bristol19!

ELECTRICITY: ELECTRICAL SERVICE IS VERY LIMITED, ONLY 110 SERVICE. PLEASE CALL US IF YOU HAVE SPECIFIC NEEDS. THE CHARGE FOR ELECTRICAL SERVICE IS \$85.00. PLEASE BRING GROUNDED EXTENSION CORDS AND ADAPTOR BARS, AS WE DO NOT PROVIDE THEM. **COMPLETE THE ATTACHED FORM TO ORDER.**

VIP GUEST PASSES: EACH EXHIBITOR IS ENTITLED TO FIFTEEN (15) VIP GUEST PASSES TO USE AT YOUR DISCRETION. UNLIMITED VIP GUEST PASSES UPON REQUEST. THESE PASSES ARE TO BE USED FOR CLIENTS, FAMILY ETC. THESE ARE ENCLOSED.

EXHIBITOR BADGES: EACH COMPANY IS ALLOWED SIX (6) BADGES PER EXHIBITOR THAT ARE TO BE USED FOR BOOTH WORKERS. THEY WILL BE AVAILABLE AT THE SHOW OFFICE DURING SET UP HOURS

HOME SHOW PROGRAM: THE BRISTOL OBSERVER WILL PUBLISH A SPECIAL HOME SHOW TABLOID. THE PROGRAM WILL INCLUDE A FLOOR PLAN AND EXHIBITOR LIST AND WILL BE HANDED OUT FREE OF CHARGE TO ALL ATTENDEES AT THE SHOW. TO ADVERTISE IN THE OFFICIAL HOME SHOW PROGRAM, PLEASE CALL **WESLEY JENKS – 860-365-5678 FAX 860-365-5751. DEADLINE FOR ADVERTISING HOME SHOW PROGRAM IS FEB. 5TH, 2020!**

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NOTICE! PER THE FIRE MARSHALL: THE SHOW CLOSSES AT 4PM SUNDAY. THIS MEANS NO ONE WILL BE ALLOWED TO DISMANTLE OR REMOVE ANY PORTION OF THE BOOTH UNTIL THAT TIME. AS LONG AS THERE IS PUBLIC IN THE BUILDING, IT IS YOUR OBLIGATION BY CONTRACT TO PRESENT A FULL AND COMPLETE DISPLAY UNTIL THE SHOW IS OFFICIALLY CLOSED. YOUR COOPERATION IS MUCH APPRECIATED!

SECURITY: SECURITY WILL BE PROVIDED DURING THE SHOW. ONCE THE BUILDING IS LOCKED, NO ONE WILL BE PERMITTED ACCESS UNTIL THE FOLLOWING MORNING. **NEITHER THE BRISTOL CHAMBER, THE BRISTOL EASTERN HIGH SCHOOL, NOR JENKS PRODUCTIONS ARE RESPONSIBLE FOR LOSS OF ANY KIND.** PLEASE CONSULT YOUR INSURANCE AGENT FOR OFF PREMISE INSURANCE. SMALL OR VALUABLE ITEMS SHOULD BE COVERED OR PUT AWAY AT NIGHT.

DIRECTIONS TO SHOW:FROM I84 EAST & WEST, TAKE EXIT 31 (SIGN SAYS BRISTOL, THEME PARK, WEST STREET). GOING EAST ON 84, TAKE A LEFT OFF EXIT RAMP, GOING WEST ON 84, TAKE A RIGHT OFF EXIT RAMP. THIS WILL PUT YOU ON WEST STREET, ALSO KNOWN AS ROUTE 229 NORTH. YOU WILL PASS THE HARTFORD INSURANCE COMPANY ON YOUR LEFT. APPROX. 2 MILES YOU WILL SEE ESPN ON YOUR RIGHT AND THE ROAD NAME WILL CHANGE TO MIDDLE STREET (ROUTE 229 NORTH). NEXT, YOU WILL SEE SUPERIOR ELECTRIC ON YOUR RIGHT. YOU WILL GO STRAIGHT THROUGH AN INTERSECTION (PINE STREET, MOUNTAIN ROAD). GO UNDER A RAILROAD OVERPASS. THE STREET NAME CHANGES TO KING STREET (ROUTE 229 NORTH). AT THE THIRD TRAFFIC LIGHT, YOU WILL TURN RIGHT INTO THE PARKING LOT OF BRISTOL EASTERN HIGH SCHOOL. ADDRESS IS: **ROUTE 229 KING STREET, BRISTOL CT.**

PARKING: VEHICLES MUST BE PARKED AT LOT CLOSEST TO KING STREET. PARKING IS LIMITED AT BRISTOL EASTERN HIGH SCHOOL. PLEASE LIMIT YOUR STAFF VEHICLES

BOOTH BALANCES: ALL BALANCES FOR BOOTHS MUST BE PAID NO LATER THAN **JANUARY 30, 2020.** ALL PAYMENTS RECEIVED AFTER THAT DATE MUST BE CERTIFIED CHECK, CASH OR MAJOR CREDIT CARD. FOR YOUR CONVENIENCE, A STATEMENT IS ENCLOSED.

COMPANY NAME: _____ **BOOTH #** _____

ELECTRICAL SERVICE - STANDARD 110 SERVICE ONLY, 15 AMPS.

_____ YES, I'D LIKE TO ORDER ELECTRIC SERVICE (THE CHARGE IS \$85.00)

_____ MY BOOTH PAYMENT IS ENCLOSED (PMT DUE PER ENCLOSED STATEMENT)

_____ PLEASE CHARGE MY BOOTH PAYMENT/ELECTRIC ORDER TO MY CREDIT CARD.

CREDIT CARD # _____ BILLING ZIP _____

AMOUNT AUTHORIZED \$ _____ EXPIRATION DATE _____ **SEC CODE** _____
(LAST 3 DIGITS REVERSE OF CARD/AMEX 4 DIGITS RIGHT FRONT)

AUTHORIZED SIGNATURE: _____

(All payments are for consideration for booth space. Your signature authorizes Jenks Productions, LLC. to charge your card for the amount shown.)

SEE YOU AT THE 35th ANNUAL BRISTOL HOME & BUSINESS EXPO! JENKS PRODUCTIONS, LLC. 860-365-5678, EXT. 303, FAX 860-365-5751.