

# THE 43<sup>rd</sup> ANNUAL FALL HOME SHOW CONNECTICUT CONVENTION CENTER, HARTFORD, CT November 5-6, 2022 HALL A

**LOCATION:** CONNECTICUT CONVENTION CENTER, 100 COLUMBUS BLVD., HARTFORD, CT, 06106 LOCATED OFF I-91 EXIT 29A (CAPITOL AREA EXIT) MERGE ONTO WHITEHEAD HWY, TAKE COLUMBUS BLVD EXIT THEN RIGHT ON COLUMBUS BLVD. CTCC PARKING GARAGE ON RIGHT. MEREDITH MURPHY IS OUR EXHIBITOR SERVICES CONTACT AT CT CC AND CAN BE REACHED AT: 860.728.2642 /FAX 860-249-6161; EMAIL - [mmurphy@ctconventions.com](mailto:mmurphy@ctconventions.com)  
CONTACTS FOR JENKS PRODUCTIONS LLC. DENNIS JENKS at 860-365-5678 / CHARMAGNE HARRIS 860.918.0891

## **EXHIBITOR SET-UP MOVE-IN HOURS:**

FRIDAY, NOVEMBER 4: 8:00AM– 6:00PM

**NO CHILDREN UNDER 14 ARE ALLOWED DURING MOVE IN OR MOVE OUT**

SHOW HOURS: EXHIBITOR ACCESS – 1 HOUR PRIOR TO SHOW  
SATURDAY, NOVEMBER 5– 10:00AM – 6:00PM  
SUNDAY, NOVEMBER 6 - 10:00AM – 5:00PM

MOVE OUT: SUNDAY, NOVEMBER 6 – 5:00 PM – 9:00 PM

**NOTICE! PER THE FIRE MARSHALL: THE SHOW CLOSING AT 5PM SUNDAY. THIS MEANS NO ONE WILL BE ALLOWED TO DISMANTLE OR REMOVE ANY PORTION OF THE BOOTH UNTIL THAT TIME.** AS LONG AS THERE IS PUBLIC IN THE BUILDING, IT IS YOUR OBLIGATION BY CONTRACT TO PRESENT A FULL AND COMPLETE DISPLAY UNTIL THE SHOW IS OFFICIALLY CLOSED. YOUR COOPERATION IS MUCH APPRECIATED! FIRE MARSHALL RULES AVAILABLE ON [WWW.CTCONVENTIONS.COM](http://WWW.CTCONVENTIONS.COM)

ALL MATERIALS MUST BE OUT BY 9 PM SUNDAY. SECURE YOUR DISPLAY IF YOU LEAVE ANYTHING! NEITHER JENKS PRODUCTIONS NOR THE CONVENTION CENTER ARE RESPONSIBLE FOR ANY ITEMS LEFT. DISTRIBUTION OF BROCHURES OR OTHER MATERIALS IS NOT PERMITTED OUTSIDE A PAID BOOTH.

## **INSURANCE CERTIFICATES REQUIRED:**

JENKS PRODUCTIONS, LLC & CONNECTICUT CONVENTION CENTER NAMED AS ADDITIONAL INSURED  
(Email to [sandi@jenksproductions.com](mailto:sandi@jenksproductions.com) )

## **MOVE IN INSTRUCTIONS:**

ALL EXHIBITORS LIMITED TO **(3) MOVE-IN HELPERS ACCORDING TO CONVENTION CENTER RULES** - CHECK IN AT REGISTRATION TABLE BY LOAD IN DOOR.

- 1.) ALL BOOTHS MUST BE PAID IN FULL BEFORE YOU ARE ALLOWED TO MOVE IN.**
  - 2. AFTER CHECK IN AT SHOW OFFICE, GO TO THE LOADING DOOR NEAREST YOUR BOOTH.**
  - 3. BE SURE TO BRING DOLLIES OR HAND TRUCKS FOR MOVE-IN.**
  - 4. NO MECHANICAL MATERIAL HANDLING EQUIPMENT IS ALLOWED IN THE HALL.**
  - 5. NO MOVE-IN IS ALLOWED THROUGH THE MAIN ENTRANCE.**
  - 6. FORKLIFT SERVICE –JENKS PRODUCTIONS WILL PROVIDE FREE FORKLIFT SERVICE ON THURSDAY NOVEMBER 3 FROM 8AM-5PM AND SUNDAY NIGHT OCTOBER 27 FROM 5PM-9PM. AVAILABLE ON A FIRST COME, FIRST SERVE BASIS AND IS LIMITED TO LESS THAN 15 MINUTES PER VENDOR. IF ADDITIONAL TIME IS NEEDED OR USE DURING OFF HOURS, CONTACT DEMERS EXPO SERVICES- 860-882-0003**
  - 7. ANY COMMERCIAL DELIVERIES OR VEHICLES OVER 14' WILL BE SUBJECT TO MATERIAL HANDLING CHARGES, VEHICLES UNDER 14' WITH 3 OR LESS PERSONAL MAY UNLOAD WITH NO CHARGES.**
  - 8. DETAILED INFORMATION IS AVAILABLE AT THE CT CONVENTION CENTER WEBSITE <http://www.ctconventions.com/exhibitors/order-services/>**
  - 9. DIRECTIONS TO CONVENTION CENTER AND LOADING DOCK –MAP INCLUDED**
- \*PARKING\* FOR DISCOUNTED PARKING VOUCHER PLEASE COME TO SHOW DESK**

**DISPLAY & DECORATING:** DEMERS EXPO SERVICES, 151 A PARK AVENUE, EAST HARTFORD, CT 06108, 860-882-0003 FAX 860-761-0070, EMAIL- [info@demersexpo.com](mailto:info@demersexpo.com). DEMERS WILL FORWARD YOU A KIT TO ORDER DISPLAY MATERIALS. DEMERS WILL PRINT BOOTH SIGNS, SO PLEASE CONFIRM THE CORRECT SPELLING OF YOUR COMPANY NAME.

**\*\*TABLES, CHAIRS, CARPET AND ELECTRICITY ARE NOT INCLUDED WITH THE BOOTH! \*\***

**IF YOU SHIP MATERIALS IN ADVANCE OF THE SHOW DIRECTLY TO THE CT CONVENTION CENTER YOU WILL BE CHARGED SHIPPING AND HANDLING FEES. PLEASE CALL JENKS PRODUCTIONS FOR INSTRUCTIONS PRIOR TO SHIPPING SHOW MATERIALS.**

**ALL EXHIBITOR SERVICES - OCTOBER 21, 2022 Deadline**

INCLUDING: ELECTRICAL, TELECOMMUNICATIONS, INTERNET, WATER, COMPRESSED AIR, BOOTH CLEANING, ETC, ARE AVAILABLE AT <http://www.ctconventions.com/exhibitors/order-services/> CLICK EXHIBITOR TAB, ORDER SERVICES, AND APPROPRIATE SERVICE NEEDED.

FORMS ALSO AVAILABLE AT: <https://www.jenksproductions.com/exhibitor-information/home-show-vendors/connecticut-fall-home-show/>

PLEASE RETURN COMPLETED FORMS TO: THE CT CONVENTION CENTER, ATTENTION:

MEREDITH MURPHY EXHIBITOR SERVICES MANAGER | CONNECTICUT CONVENTION CENTER

[MMURPHY@CTCONVENTIONS.COM](mailto:MMURPHY@CTCONVENTIONS.COM) DIRECT: 860.728.2642 • CELL: 860.692.2584 • FAX: 860.728.2641

100 COLUMBUS BLVD. • HARTFORD, CT 06103

**NO SMOKING OR EATING IN YOUR BOOTHS!**

**ONSITE CONCESSIONS AVAILABLE**

**NO OUTSIDE FOOD DELIVERIES ALLOWED**

**SECURITY:** MANAGEMENT WILL PROVIDE SECURITY DURING SHOW HOURS. NO ONE WILL HAVE ACCESS TO THE SHOW AFTER CLOSING HOURS. NEITHER MANAGEMENT, NOR THE CT CONVENTION CENTER CAN GUARANTEE EXHIBITORS AGAINST LOSS OF ANY KIND. SEE YOUR INSURANCE AGENT FOR OFF PREMISE INSURANCE. SMALL OR VALUABLE MATERIALS SHOULD BE PACKED OR COVERED AT NIGHT.

**VIP GUEST PASSES:** EACH EXHIBITOR IS ALLOWED TWELVE (12) VIP GUEST PASSES, TO BE USED FOR CLIENTS OR FAMILY. EACH PASS IS GOOD FOR ONE ENTRY ONLY. ADDITIONAL TICKETS ARE AVAILABLE – CALL 860.365.5678

**EXHIBITOR BADGES:** EACH EXHIBITOR IS ALLOWED SIX (6) BADGES PER COMPANY WHICH ARE GOOD ALL WEEKEND AND ARE TO BE USED FOR YOUR BOOTH STAFF, **NOT FAMILY AND FRIENDS!** BADGES WILL BE HELD AT THE SHOW OFFICE FOR PICK-UP.

**Official Host Hotel:**

**Homewood Suites by Hilton Hartford South-Glastonbury**-860-652-8111 to confirm the Rate of \$179.00 mention (JHS)Code

Extended-stay hotel with suites offering kitchens & free WiFi, plus a pool & fitness room.

Free Wi-FiFree breakfast

**HOTELS (LOCAL AREA): CALL FOR RATES**

**Econo Lodge**- 860-569-1100

Basic hotel rooms with A/C plus freebies like WiFi, continental breakfast, microwave, reffridgerator, coffee & parking.

Free Wi-FiFree breakfast

**Residence Inn Hartford Downtown**-860-524-5550

Contemporary extended-stay hotel offering suites with kitchens, plus free WiFi & hot breakfast.

Free Wi-FiFree breakfast

**Hampton Inn & Suites Rocky Hill - Hartford South** (860) 757-3317

Spacious rooms, free WiFi, free breakfast, pool and fitness center

**Super 8 Hartford South Hotel**- Rocky Hill-860-372-4636 (4.5 star trip advisor rates)

Simple budget hotel with 2 on-site restaurants, plus free continental breakfast & WiFi.

Free Wi-FiFree breakfast

**Hilton Hartford**-1-800-754-7941 (ask for home show rates)

Modern high-rise hotel connected to a the xl center, featuring a bistro & indoor pool.

Free Wi-FiFree breakfast

**Homewood Suites by Hilton Hartford Downtown**-860-524-0223

Extended-stay hotel in a historic building, offering kitchens, free WiFi & a fitness room.

Free Wi-FiFree breakfast

**Residence Inn Hartford Rocky Hill**-860-257-7500

Bright extended-stay hotel with fully equipped kitchens, plus free WiFi, hot breakfast & a pool.

Free Wi-Fi Free breakfast

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**BOOTH PAYMENT (DUE OCTOBER 21, 2022)**

COMPANY NAME: \_\_\_\_\_

\_\_\_\_\_ PLEASE CHARGE MY CREDIT CARD # \_\_\_\_\_

AMOUNT AUTHORIZED \$ \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_ SECURITY CODE \_\_\_\_\_

(Last 3 digits on back of card, last 4 on right front of AMEX)

BILLING ZIP CODE \_\_\_\_\_ AUTHORIZED SIGNATURE \_\_\_\_\_

("All payments are for consideration for booth space. Your signature authorizes Jenks Productions to charge your card for the amount shown")

**PLEASE RETURN THIS FORM TO:**

**JENKS PRODUCTIONS LLC., 205 EAST HIGH ST, SUITE 1. EAST HAMPTON, CT 06424  
860-365-5678 OR TOLL FREE 800-955-7469. FAX THIS FORM TO US AT 860-365-5751  
SCAN/EMAIL DIRECTLY TO [sandi@jenksproductions.com](mailto:sandi@jenksproductions.com) FOR PROMPT ATTENTION!**